

# Burkhaven Rental for Weddings

DESCRIPTION OF REQUESTED SERVICE	COST \$	PER	#	Running Cost
Indoor Wedding Ceremony Including chairs & set up; Fri, Sat, or Sun; up to 130 attendees	450.00	Each	0	\$0
Outdoor Metal Gazebo Wedding Ceremony Including chairs & set up; 100-200 attendees	500.00	Each	0	\$0
Outdoor Metal Gazebo Wedding Ceremony Including chairs & set up; 200 to 300 attendees	550.00	Each	0	\$0
Outdoor Horseshoe Wedding Ceremony including chairs & set up; Any day up to 100 attendees	350.00	Each	0	\$0
Reception Event Inside	400.00	Each	0	\$0
Reception Event Inside if Indoor Wedding Ceremony is included or for and inside-outside reception	300.00	Each	0	\$0
Wedding Reception Outside	300.00	Each	0	\$0
Trash Removal (automatic for all receptions up to 150 people)	175.00	Auto	0	\$0
Trash Removal (automatic for all receptions > 150 people)	225.00	Auto	0	\$0
Rectangle Tables & Chairs with White Oilcloth Tablecloths (Seats 6)	0.00	Set	0	\$0
Rectangle Tables & Chairs with White Microfiber Tablecloths (Seats 6)	8.00	Set	0	\$0
Rectangle Tables & Chairs with Linen Tablecloths (Seats 6)	15.00	Set	0	\$0
Circular Tables can be arranged, but will be quoted separately		TBD	0	\$0
Additional Day (e.g. Wedding Rehearsal)	150.00	Day	0	\$0
Use of Game Room in Basement below Reception Hall	150.00	Day	0	\$0
<b>TENTS</b>				
20X20 TENT (Capacity = 8 tables/48 people) 70 people without tables	250.00	Each	0	\$0
20X30 TENT (Capacity = 10 tables/64 people) 90 people without tables	300.00	Each	0	\$0
20X40 TENT (Capacity = 14 tables/84 people) 110 people without tables	425.00	Each	0	\$0
30X60 TENT (Capacity = 16 tables/128 people) 180 people without tables	1,050.00	Each	0	\$0
30X80 TENT (Capacity = 26 tables/144 people) 250 people without tables	1,200.00	Each	0	\$0
30X105 TENT (Capacity = 40 tables/240 people) 300 people without tables	1,500.00	Each	0	\$0
30X105 TENT (Capacity = 40 tables/240 people with professional dance floor)	2,000.00	Each	0	\$0
TENTS OF LARGER SIZES AVAILABLE; Call or e mail for quotation	TBD	Each	0	\$0
CHARGE FOR ARRANGING YOUR OWN TENTS	300.00	-	0	\$0
<b>CAMPFIRES</b>				
Fire Pit Set Up by Wedding Area	25.00	Each	0	\$0
Additional Fire Pit Set Up	25.00	Each	0	\$0
Fire Pit Set Up by Wedding Area (All day; 10AM to 10PM)	50.00	Each	0	\$0
Additional Fire Pit Set Up (All day; 10AM to 10PM)	50.00	Each	0	\$0
<b>SPECIAL LIGHTING</b>				
Tree Lighting (hanging white rope lights in trees)	100.00	-	0	\$0
Rope Lights wrapped around trees	50.00		0	\$0
Porch Lighting	0.00	-	0	\$0
Gazebo Lighting	150.00	-	0	\$0
Colored Can Lights shining up trees	100.00	Each	0	\$0
TOTAL LIGHTING PACKAGE WITH 15% DISCOUNT	340.00	Each	0	\$0
<b>GOLF CART RENTAL (Must be driven by licensed driver who has signed golf cart waiver); Only Burkhaven Staff are allowed to drive golf carts during the wedding and reception!</b>				
Use of 4 seat Golf Cart #1 (per cart/per day) after wedding &/or reception	25.00	Day	0	\$0
Use of 4 seat Golf Cart #1 (per cart/per day) after wedding &/or reception	25.00	Day	0	\$0
Deluxe Gas Powered 4 seat Golf Cart with large seat/step, full top, ...	35.00	Day	0	\$0
Use of all three Golf Carts after the wedding & /or reception	70.00	Day	0	\$0
Use of all Three Golf Carts for Escorting Guests back & forth to cars will be done by Burkhaven staff for safety and coordination reasons	65.00	Day	0	\$0

## CATERING

FULL BUFFET: Choice of 4 entrees, choice of 2 salads, mashed or Au Gratin Potatoes, Garlic Toast, English Trifle or Jello Dessert, Brownies, Coffee ENTREE CHOICES: Baked Ham, Baked or Fried Cod, Breaded Turkey Breast, Chicken Tenders, Fettucini Carbonara, Fettucini Alfredo, Broccoli Pasta, Dijon Chiecken Pasta, Lasagna	16.50	PP	0	\$0
PASTA BUFFET: Choice of 3 pasta entrees, Caesar or Garden Salad, Garlic Toast, Drinks PASTA CHOICES: Lasagna, Tomato Basil Pasta, Spaghetti, Broccoli Pasta, Vegetable & Rainbow Rotini, Fettucini Carbonara, Fetuccini Alfredo, Chicken Fettucini Alfredo SALADS: Caesar or Garden, Coffee	14.00	PP	0	\$0
SANDWICH BUFFET: Hot Sandwiches, Garden Salad, Chips, Coffee Sandwiches: Submarines, Deli Turkey, Veggie, Ham & Cheese, Roast Beef & Cheddar WRAPS: Caesar Chicken, Honey Dijon Chicken, Italian Chicken, Turkey Club	10.00	PP	0	\$0
BARBECUE BUFFET: Chicken Wings (BBQ or Buffalo); Slabs of Spareribs, Chopped Pork, Beans Coleslaw, Potato Salad, and Spicy Apples	14.00	PP	0	\$0
PRIME RIB DINNER: Succulent Prime Rib, Potatoes (Mashed, Baked, or Fries), Mixed Vegetables, Garden Salad or Soup	18.00	PP	0	\$0
GOURMET DINNER: Appetizers, Dessert, and Choice of Entrees: Steak, Prime Rib, Lobster, Scallops and others to be quoted according to guests request	22.00	PP	0	\$0
DRINKS (billed after event - before or after buffets; Coke, Diet Coke, Sprite, Diet Sprite, Bottled Water provided; other desired drinks possible, but must be arranged two weeks prior to wedding)	2.00	Each	0	\$0
Gourmet Biscuits & Gravy Brunch (\$100 minimum; 40 people max)	0.00	PP	0	\$0
Charge for Using Your Own Caterer	200.00	-	0	\$0
<b>Gratuity for Servers - Amount on Catering portion multiplied by 18%</b>	0.00	XX	XX	\$0
<b>USE OF OTHER BUILDINGS FOR LODGING OR CHANGING/PREP</b>				
Log Lodge Overnight: One Night	200.00	Each	0	\$0
Log Lodge Overnight: Two Nights	300.00	Each	0	\$0
Log Lodge Overnight: Week	450.00	Each	0	\$0
Cowboy Cabin Overnight: One Night	75.00	Each	0	\$0
Cowboy Cabin Overnight: Two Nights	125.00	Each	0	\$0
Log Lodge Day Rate Only: One Day	100.00	Each	0	\$0
Log Lodge Day Rate Only: Two Days	175.00	Each	0	\$0
Cowboy Cabin Day Rate Only: One Day	50.00	Each	0	\$0
Cowboy Cabin Day Rate Only: Two Days	75.00	Each	0	\$0
Extended Check Out Fee to 3:00 PM	100.00	Each	0	\$0
<b>DISC JOCKEY</b>				
Professional Disk Jockey (four hours)	850.00	Each	0	\$0
Professional Disk Jockey with Disco Multi-Colored Lights, fog machine and much more (8 hours)	1,400.00	Each	0	\$0
<b>OTHER SPECIAL NEEDS (List in Boxes Below)</b>				
Official for the Wedding (if needed)	200.00	Each	0	\$0
Outdoor Dance Floor or Stage	150.00	Each	0	\$0
Professional Photography Basic Package	1,295.00	Each	0	\$0
Professional Photography Basic Plus Package	1,795.00	Each	0	\$0
Professional Photography Premium Package	2,300.00	Each	0	\$0
Professional Photography Elite Package	2,800.00	Each	0	\$0
Floral Package Basic	300.00	Each	0	\$0
Floral Package Deluxe	500.00	Each	0	\$0
Ice Sculptures	600.00	Each	0	\$0
Photography Booth for Four Hours (\$1400 for 6 hours)	1,000.00	Each	0	\$0
Professional Fireworks Display (including permit) -- ground display wind is strong from the North or	1,750.00	Each	0	\$0

<b>DRINKS</b>				
Soft Drinks (Coke, Diet Coke, Seven-Up, Tonic Water)	1.25	Each	0	\$0
Water	1.25	Each	0	\$0
Charge for using Your Own Bartender	100.00	Each	0	\$0
Professional Bartender Provided	300.00	Each	0	\$0
Liquor (Available at Burkhaven in 2010)				
<b>SUB-TOTAL</b>				<b>\$0</b>
<b>Wisconsin Sales Tax (5.5%) &gt;&gt;&gt;&gt;&gt;&gt;&gt;</b>				<b>\$0</b>
<b>TOTAL COST</b>				<b>\$0</b>
<b>DOWNPAYMENT FROM Karlin &amp; Cindy Peterson</b>				<b>\$0</b>
<b>AMOUNT OWED</b>				<b>\$0</b>
<p>days prior to the reserved date. Reservations can be cancelled with a 30 day advance notice; a fee of an additional 25% of the contracted amount is due for canceling reservations that are not cancelled within this 30 day advance notice period. Adjustments to cost of drinks handled separately following the ceremony.</p> <p><b>ALCOHOL CONSUMPTION:</b> It is permissible to have liquor brought in by the wedding party at Burkhaven only if professional bartenders are used; no minors are allowed to drink any alcoholic beverages. Note: Attendees are not permitted to bring in their own alcohol! All bars must close at midnight!</p> <p><b>DRUGS:</b> No illegal drug use is allowed on Burkhaven premises at any time and/or furnishings without pre-approval by managing partner of Burkhaven. Decoration plans must also be pre-approved.!</p> <p><b>WEAPONS:</b> NO guns or weapons of any sort are allowed on Burkhaven premises by and visitors or guests</p> <p><b>CHECK-OUT:</b> Check-out time is noon of the departure date; Extended check out to 3:00 PM is permissible for \$100 additional fee</p> <p><b>DRINKS:</b> Adjustments to the amount of non-alcoholic drinks consumed will be billed or credited following the wedding or event</p> <p><b>HOURS:</b> The reception area, whether it is outside or inside is to close at or before 12:00 AM (midnight). Any guests staying in</p> <p><b>Signature Below constitutes a commitment to pay the amount shown in this document in accordance to the terms described in this document!</b></p>				
NAME				
SIGNATURE				
ADDRESS				
CITY, STATE, ZIP				
PHONE				
E MAIL				
<b>The Burkhaven staff and owners will do its best to provide a wonderful and safe experience for all guests, however we cannot be responsible for the loss of personal items or injuries that may arise.</b>				
<b>BURKHAVEN RESORT ACKNOWLEDGEMENT</b>				
<b>DON BURKMAN MANAGING PARTNER</b>				<b>DATE</b>

Note: This document is unofficial until signed by Burkhaven Representative